



Guam Cancer Trust Fund (GCTF)

GUAM CANCER TRUST FUND COUNCIL MEETING **Minutes of September 30, 2021** Online Zoom Meeting at 4:00 PM

ATTENDANCE:

Dr. Rachael T. Leon Guerrero, Chairperson, GCTF
Cathy Rivera Castro, Council Member
Dr. Yvette Paulino, Council Member
Christopher Felix, Council Member
Dr. Ken Leon Guerrero, Council Member

Dr. Faraz Ouhadi, Council Member
Remylynn Yamanaka, Program Manager, GCTF
Joann Paulino, Extension Assistant III, GCTF
Ellie Ongrung, Guam Cancer Care
Joe Cabana, Office of Senator Joseph San Agustin

- I. CALL TO ORDER
 - Meeting called to order at 4:00 p.m.
- II. Meeting continuation from the September 23, 2021 meeting.
- III. UPDATES
 - Dr. Rachael stated she emailed a letter to Senator Joe San Augustine's Office to request clarification regarding the use of the FY 2022 funds if it can only be used for direct services and also about the use of the rollover funds from FY 2021 if it can be used for education and outreach. Therefore, Dr. Rachael mentioned that they should not discuss the education and outreach applications until she gets clarification. Mr. Ken Leon Guerrero agreed to wait till they get clarification.
- IV. CONTINUATION
 - Review FY 2022 Applications from:
 - a. Guam Cancer Care (Direct Services)
 - i. Dr. Rachael stated the original application that Guam Cancer Care (GCC) submitted didn't follow the format. The GCTF program manager, Remylynn contacted Ellie from GCC and asked to put it in the format because the council members have a rubric they started using last year to grade the applications.
 - ii. The GCC application was not organize and it was difficult to grade the application using the rubric.
 - iii. Council members were confused when reading the Guam Cancer Care application compared to other applications GCTF received.
 - iv. Mr. Christopher Felix mentioned that he had some serious problems with the application about funding. He stated that it



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- seemed that over 60 % of the funds are going to salaries rather than to the patients. He had also asked, what was the deadline for everyone to submit their applications to GCTF?
- v. Remylynn mentioned that the deadline to submit the application was Tuesday, August 30, 2021. She also stated that GCC did submit their first application on time, and after looking through it, she contacted Ellie to let her know, she needs to follow the application guidelines. Therefore, the application the council members are currently reviewing is the second application that was submitted a few days ago.
 - vi. Ellie stated the new guidelines were implemented however in their defense, its hard to put all their services into five pages. She also said they are trying to be as detailed and as transparent as far as how the funds are going to be expended. She mentioned that Remylynn did reach out to her last week and advised her to actually try to fall in line with the new guidelines.
 - vii. Ms. Cathy Rivera Castro mentioned to Ellie the intent of the guidelines is that the body of the application is concise and detailed and applicants may attach appendixes or tables so it is easier to read.
 - viii. Ellie stated she understood the confusion of reading the application and will be more specific, concise, and detailed if given the chance to submit.
 - ix. Another suggestion that was brought up to Ellie from one of the council member is to delineate task three or cancer education and outreach from the rest because they are looking at direct services and caner education and outreach separately. Also it would be helpful to know what will be covered under the Guam Cancer Trust Fund monies, because there's an overlap with other programs and other fundraisers that GCC pursues.
 - x. With all the comments mentioned to Ellie about the GCC application, Ellie understood and knows what to do.
 - xi. Dr. Yvette stated when an applicant submits a re-submission that replaces the last submission and once you submit that revision, they are no longer going to review the last two versions. With that said, Dr. Rachael agreed with Dr. Yvette.
 - xii. Mr. Christopher Felix requested that this will be the last submission from GCC because its not fair to all the other applicants that have submitted and did things properly in a timely manner.



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- xiii. Ms. Cathy Rivera Castro suggested that GCC will have a definite deadline to resubmit their application. Dr. Rachael gave Ellie two weeks to resubmit their application.
- xiv. Dr. Rachael stated, the motion from Mr. Christopher Felix is to have GCC resubmit for the last time their application in two weeks. Second by Mr. Ken Leon Guerrero.

V. COMMENTS/ CONCERNS

- Although, the council members are not reviewing the education and outreach applications. Ms. Cathy Rivera Castro made some personal comments on the Get Healthy Guam application in regards to allowing the applicant to subcontract to an off island company. She stated that these are the people's money on island. The economy's bad, the times are hard and she really would like to see that those monies stay on our island and not go off island because we do have companies on island that can do such work.
- Mr. Ken Leon Guerrero apologized to everybody for not being in the last meeting, but also had some reservations about the application.
- Dr. Yvette stated that the procurement law for Guam applies here in terms of sole source, and doesn't think it counts as sole source. She also mentioned they are not really utilizing the talents that we have here on Guam in terms of how and what's the best way to market the information to our youth.
- October is Breast Cancer Awareness Month and would like to invite everyone to join the Governor for the Breast Cancer Proclamation for October 1st at 1:30 pm. Wear your pink and sometime in this month and honor all our breast cancer survivors.

VI. ADJOURNMENT

- Meeting was adjourned at 4:45 p.m. Motion approved: 1st by Mr. Christopher Felix, 2nd by Mr. Ken Leon Guerrero- Council Members all in favor to adjourn meeting.